

Client \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Type \_\_\_\_\_

Ext Color \_\_\_\_\_ Int Color \_\_\_\_\_ Engine Size \_\_\_\_\_ Location (ST) \_\_\_\_\_ Exact Miles \_\_\_\_\_

VIN# \_\_\_\_\_ Agent \_\_\_\_\_

Additional Options \_\_\_\_\_

Examples: Sport Pkg; Sunroof;; Navigation; Heated Seats

1 Are you the original owner(s) of the vehicle?  Yes  No

2 Are books and manuals complete?  Yes  No How many Original keys are missing? \_\_\_\_\_

3 Do you have records of scheduled maintenance?  Yes  No

4 Leather \_\_\_\_\_ or Cloth \_\_\_\_\_ On a scale from 1-10, please rate Interior Condition \_\_\_\_\_

5 Has the vehicle been smoked in?  Yes  No Please describe any imperfections in the interior:

6 \_\_\_\_\_ Speed Automatic Transmission Does it shift properly?  Yes  No

7 \_\_\_\_\_ Speed Manual Transmission How is the clutch? \_\_\_\_\_

8 Does the Air Conditioner blow cold?  Yes  No

9 AM/FM \_\_\_\_\_ Cassette \_\_\_\_\_ Single CD \_\_\_\_\_ Multi CD w/Magazine \_\_\_\_\_ In-Dash CD \_\_\_\_\_ DVD \_\_\_\_\_

10 How are the Brakes? \_\_\_\_\_ What was the mileage when the pads were last replaced \_\_\_\_\_

11 On a scale of 1-10, what is the condition of the tires? \_\_\_\_\_ Date last replaced \_\_\_\_\_

12 On a scale of 1-10, what is the condition of the exterior and paint? \_\_\_\_\_ Any hail or flood damage?  Yes  No

13 Please describe any imperfections on the exterior or paint that would incur a repair cost of over \$100.00:

14 Has the vehicle ever been in an accident?  Yes  No What was the dollar amount of damage? \_\_\_\_\_

15 Does the car have a Reconditioned Title?  Yes  No Is the car in good mechanical condition?  Yes  No

16 Describe the condition of the windshield with location of any chips or cracks \_\_\_\_\_

17 Most pre-owned cars will have scuffed wheels. Please describe if any damage is beyond a minor scuff.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_ Manager Bid \_\_\_\_\_ Good Til \_\_\_\_\_ (or 300 miles)

PLEASE ANSWER THESE QUESTIONS COMPLETELY AND FACTUALLY AS IT CAN CAUSE A DECREASE IN YOUR VEHICLES APPRAISED VALUE.  
DIFFERENCES IN VALUE WILL BE REQUIRED, FROM CUSTOMER, BEFORE THE TRADE VEHICLE WILL BE PAID OFF.

FOR OFFICE USE ONLY

STOCK# \_\_\_\_\_ IN-DATE \_\_\_\_\_ MGR APPROVAL \_\_\_\_\_

Are all Keys / Books / Other Equipment accounted for?  Yes  No Is vehicle as described?  Yes  No

if NOT, please note: \_\_\_\_\_ Book in price \_\_\_\_\_